



Southern Lehigh School District

Board of School Directors Meeting

August 13, 2007

The first monthly meeting of the Board of School Directors of the School District of Southern Lehigh was held at 7:42 p.m. on the above date (August 13, 2007) in the Southern Lehigh High School, Center Valley, PA.

PRESENT: Miracle, Bromwell, Corso, Quigley, Rennie, Stelts

ABSENT: Schubert, Eddinger, Auteri

OTHERS: Liberati, Snell, Guerriere, Kennedy, Churm, Keister, Christman, Altieri, Bergey, Knoll, Siegfried, Donahue, Farris, Harakal, Popichak (Saucon News), and approximately 1 other member of the community.

OPENING PROCEDURES

Mr. Miracle led the Board and others attending the meeting in the Pledge of Allegiance to the Flag.

The Board met in Executive Session prior to the meeting to discuss legal and personnel issues.

APPROVAL OF MINUTES

MOVED BY Bromwell and **2ND BY** Quigley to approve the minutes of the July 16, 2007 meeting as copied and distributed to all Board members.

Minutes of
7/16/07

VOICE VOTE: "YES" – Unanimous – Motion Carried

ABSENT: Schubert, Eddinger, Auteri

VISITORS

CONSENT AGENDA

MOVED BY Quigley and **2ND BY** Bromwell to approve the **CONSENT AGENDA** items as follows:

Approval of
Bills

Approve the bills list dated August 13, 2007 showing paid bills in the amount of \$1,157,712.13 and bills to be paid in the amount of \$611,966.76 for a total of \$1,769,678.89 for the General Fund, and bills to be paid in the amount of \$12,060.00 for the Capital Reserve Sinking Fund, and paid bills in the amount of \$73,286.29 and bills to be paid in the amount of \$67,651.90 for a total of \$140,938.19 for the Construction Fund;

Approve the addendum bills list dated August 13, 2007 showing bills to be paid in the amount of \$392,805.87 for the General Fund, and bills to be paid in the amount of \$17,967.14 for the Construction Fund, and bills to be paid in the amount of \$500.00 for the Capital Reserve Sinking Fund;

Accept the resignation of the following staff -

Laura Atwater, Gifted Teacher, High School, effective August 27, 2007.

Ryan Cron, Emotional Support Teacher, High School, effective July 26, 2007.

Samuel Hafner, Language Arts, Middle School, effective August 27, 2007;

Accept
resignation-
Atwater,
Cron, Hafner

Approve the following substitute teacher -

Danielle DeAngelo, Elementary;

Approve
substitute
teacher-
DeAngelo

Approve
student
teacher-Dex

Approve the following student teacher placement from DeSales University -

Lisa Dex, Elementary, with *Susan Smeltzer* and *Bethene Graf* at Southern Lehigh High School from September 5, 2007 through December 7, 2007;

Approve
salary step
adjustment,
effective
9/1/07-
Greenawald,
Hagy, Hovis,
McGinniss,
Rice,
Searfoss,
Yale

Approve the following salary step adjustment for the following staff, effective September 1, 2007 -

Matthew Greenawald, Bachelor's +30 to Master's

Devon Hagy, Master's to Master's +15

Sara Hovis, Bachelor's to Bachelor's + 15

Tara McGinniss, Bachelor's +15 to Master's

Joy Rice, Master's to Master's +30

Adrienne Searfoss, Master's to Master's +15

Carol Yale, Bachelor's +30 to Master's;

Approve
unpaid
leave of
absence-
Gehris

Approve unpaid leave of absence for the following staff -

Ellen Gehris, Part-time Cafeteria worker, Middle School, on Friday, September 14, 2007 through Wednesday, September 26, 2007;

Accept
resignation-
Hanks,
Davis,
Snyder

Accept the resignation of the following staff -

Raymond Hanks, Seasonal Custodian, effective June 19, 2007.

Becky Davis, Instructional Assistant, Lower Milford Elementary School, effective July 20, 2007.

Elizabeth Snyder, Instructional Assistant, Hopewell Elementary School, effective July 19, 2007;

Approve
staff-
Adamczyk,
DeAngelo,
Dorney,
Haddad,
Kuti, McCue,
Roba,
Vardaro

Approve the appointment of the following staff -

Kimberly Adamczyk, 3 ½ hour part-time Cafeteria worker, Hopewell Elementary School, at an hourly rate per policy effective for the 2007-2008 school year (pending receipt of required documentation). Ms. Adamczyk will fill the vacant position created with the transfer of Lisa Annunziato to the Middle School.

Danielle DeAngelo, 7 hour Instructional Assistant, Hopewell Elementary School, at an hourly rate per policy effective for the 2007-2008 school year. This is a new 2007-2008 budgeted position.

William Dorney, Custodian, Hopewell Elementary School, effective August 14, 2007, at an hourly rate per policy effective for the 2007-2008 school year. Mr. Dorney will fill the position created with the resignation of Lori Kram.

Manal Haddad, 6 hour Instructional Assistant, Liberty Bell Elementary School, at an hourly rate per policy effective for the 2007-2008 school year (pending receipt of required documentation). Ms. Haddad will fill the position created with the reassignment of Marla Moyer.

Sarah Kuti, Instructional Assistant, at an hourly rate per policy effective for the 2007-2008 school year. Ms Kuti will fill the position created with the change of status of Julie Vogl.

Victoria McCue, Substitute Instructional Assistant, effective August 1, 2007 at an hourly rate per policy effective for the 2007-2008 school year.

Beth Roba, 7 hour Instructional Assistant, Hopewell Elementary School, at an hourly rate per policy effective for the 2007-2008 school year (pending receipt of required documentation). This position required for a special needs student.

Diane Vardaro, Assistant Kitchen Manager, Liberty Bell Elementary School, at an hourly rate per policy effective for the 2007-2008 school year. Ms. Vardaro will fill the position created with the transfer of Barbara Reinhart to Lower Milford Elementary School;

Approve the appointment of the following coach for the 2007-2008 school year -

Angela Gregory Assistant Girls' Volleyball;

Approve coach for the 2007-2008 school year- Gregory

Approve the appointment of the following volunteer coaches for the 2007-2008 school year -

Matthew Daley Football, High School

Donald West, Sr. Girls' Volleyball, High School

Stanley Sroka Football, Middle School.

Approve volunteer coaches for the 2007-2008 school year- Daley, West, Sroka

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: Schubert, Eddinger, Auteri

CURRICULUM/STUDENT AND STAFF ACTIVITIES

Mrs. Siegfried, Dr. Donahue and Mrs. Farris reported on student and staff activities at the High School, Middle School and the elementary schools.

MOVED BY Rennie and **2ND BY** Bromwell to approve the revised 2007-2008 mini-grants as attached.

Approve revised 2007-2008 mini-grants

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Schubert, Eddinger, Auteri

MOVED BY Corso and **2ND BY** Bromwell to approve the enclosed request from Justin W. Branch to attend Northampton Community College to pursue a degree in the Radio/TV program.

Approve J. Branch to attend NCC

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Schubert, Eddinger, Auteri

BUSINESS AND FINANCE

Mr. Snell and Dr. Keister provided a brief summary of the District's efforts to promote employee wellness during the 2006-2007 year and the plans to implement Highmark Blue Shield's Lifestyle Returns Steps Program this year. It is an employee wellness program that encourages better health awareness. Eleven school entities in Lehigh County are committed to the Lifestyle Returns Steps Program, with a kick-off date of September 1, 2007. Highmark Blue Shield has applied a 1% credit (about \$30,000) to our 2007-2008 premium, and subsequent year's credit will be determined by the number of employee participation. Suggestions for employee participation incentives included: gift cards, paid time off, sportswear, movie tickets, membership to a fitness center, and sporting event tickets.

MOVED BY Quigley and **2ND BY** Rennie to approve using up to one-half (approx. \$15,000) of the 2007-2008 premium discount by Highmark for the purpose of creating wellness programs and incentives for employees to participate in the Lifestyle Returns Steps Program this year, and to waive the \$75 membership fee for District employees who wish to use the Fitness Center during 2007-2008 year.

Approve using 1/2 (approx. \$15,000) of the 2007-2008 premium discount by Highmark for wellness programs and incentives. Waive \$75.00 membership fee for employees to use Fitness Center during 2007-2008 year

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Schubert, Eddinger, Auteri

SUPPORT SERVICES

MOVED BY Quigley and **2ND BY** Bromwell to approve the primary student transportation program for the 2007-2008 school year in accordance with 22 PA Code 23.4 et.al. Documentation includes the following:

Approve primary student transportation for 2007-2008 school year

- Bus routes
- Bus stop listing
- Student alpha roster
- Vehicle listing for Laidlaw Transit
- Laidlaw driver listing and required certifications

Individual contracted carrier contracts for specialized transportation will be submitted for Board approval as the contracts are completed.

The Administration requests authority to make such adjustments throughout the year to routes, student or vehicle assignments or to bus stops as necessary to accommodate changes in student school or program assignment, residence changes, system improvements, safety concerns or system efficiency.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Schubert, Eddinger, Auteri

Approve 10% increase in lunch and a la carte prices for the 2007-2008 school year

MOVED BY Bromwell and **2ND BY** Stelts to approve a 10% increase in lunch and a la carte prices for the 2007-2008 school year as attached. This would result in lunch prices of \$2.20 at the elementary schools and \$2.45 at the middle and high schools.

VOICE VOTE: "YES" – All but Corso
"NO" – Corso – Motion Carried
ABSENT: Schubert, Eddinger, Auteri

PERSONNEL

Approve staff-
Fusacchia,
Lysakowski,
Tucker, Vogl

MOVED BY Quigley and **2ND BY** Bromwell to approve the following staff –

Danielle Fusacchia, Extended Term (Category D) Substitute Special Education Teacher, Lower Milford Elementary School, at the daily equivalent of Bachelor's Step 1, an annual salary of \$40,580 (pending receipt of required documentation). Ms. Fusacchia will fill the position created with the leave of Jessica Kohler.

Kim Lysakowski, Instructional Support Teacher, Hopewell Elementary School, at Master's +15, Step 15, an annual salary of \$76,670 (pending receipt of required documentation). Ms. Lysakowski will fill the .5 position created with the transfer of Roni Barna to Liberty Bell Elementary and the new 2007-2008 .5 budgeted position.

Megan Tucker, .75 Music Teacher, Lower Milford Elementary School, at .75 of Bachelor's +15, Step 9, an annual salary of \$36,501.75 (pending receipt of required documentation). Ms. Tucker will fill the position created with the change of status/transfer of Carol Yale.

Julia Vogl, Learning Support Teacher, Hopewell Elementary School, at Bachelor's, Step 1, an annual salary of \$40,580 (pending receipt of required documentation). This is a new 2007-2008 budgeted position.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Schubert, Eddinger, Auteri

Approve change of status-Yale

MOVED BY Rennie and **2ND BY** Bromwell to approve the change of status for the following staff -

Carol Yale, from .75 Music Teacher, Lower Milford Elementary School to 1.0 Music Teacher, Liberty Bell Elementary, at Masters, Step 6, an annual salary of \$51,830. This change in status will fill the vacancy created with the resignation of Holly DeVivo.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Schubert, Eddinger, Auteri

Approve correction of salary-Cooper

MOVED BY Rennie and **2ND BY** Bromwell to approve the correction of the salary of Matthew Cooper, Social Studies Teacher, High School, from B+30, Step 11 (\$52,748 per year), to Master's +30, Step 11 (\$57,742 per year) based on the receipt of required documentation.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Schubert, Eddinger, Auteri

Approve change of status-Beidelman

MOVED BY Rennie and **2ND BY** Bromwell to approve the change of status of the following staff -

Ellen Beidelman, from 3-hour Instructional Assistant to 7-hour Instructional Assistant, Lower Milford Elementary School, at an hourly rate per policy effective for the 2007-2008 school year.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Schubert, Eddinger, Auteri

REPORTS

Superintendent's Report

Mr. Liberati reported that the District was successful in obtaining a Project 720 Grant of \$40,000 for each of the next 3 years. The grant covers the 720 days in the life of a high school student. The money will be used for software, staff development and to benchmark struggling students.

Facilities Report

Mr. Liberati said that progress is being made on the site development of the Intermediate School, and the parking lot will be the staging area for the contractors. A groundbreaking ceremony is scheduled for the 2nd Board meeting in September.

OLD BUSINESS

NEW BUSINESS

OTHER BUSINESS

MOVED BY Stelts and **2ND BY** Rennie to extend a temporary increase in compensation for Melody Davis during the period she is responsible for the continued coordination of the PowerSchool Student Information System on a District-wide basis. During the period from July 1, 2007 to July 1, 2008, Mrs. Davis will be compensated at her regular salary plus a temporary stipend of \$6,000 per year, pro-rated for whatever period of time she fulfills this duty. This period may end at such time as responsibility for this District-wide initiative is assumed by other parties.

Extend temporary increase in compensation for coordination of PowerSchool Student Information System from 7/1/07-7/1/08-Davis

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Schubert, Eddinger, Auteri

MOVED BY Bromwell and **2ND BY** Rennie to approve the redacted 2007-2010 Wage and Benefit Policies: Cafeteria Employees; Computer Technicians; Custodians, Maintenance and Cleaning Persons; Head Custodians and Maintenance Supervisors; Health Paraprofessionals; Special Education and Instructional Assistants; Secretarial Employees; and Special Education Support and a general increase of 3.9% to be administered effective July 1, 2007.

Approve redacted 2007-2010 Wage & Benefit Policies: Cafeteria Employees, Computer Technicians, Custodians, Maintenance & Cleaning Persons, Head Custodians & Maintenance Supervisors, Health Paraprofessionals, Special Education & Instructional Assistants, Secretarial Employees & Special Education Support

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Schubert, Eddinger, Auteri

COMMUNICATIONS

VISITORS' COMMENTS

ADJOURNMENT

ADJOURNMENT

MOVED BY Quigley and **2ND BY** Rennie to adjourn the meeting.

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: Schubert, Eddinger, Auteri

The meeting was adjourned at 9:05 p.m.

ATTEST: _____ Board Secretary